Proposed Changes to
Annual Utilization Report of
Specialty Care Clinics – 2002

December 18, 2002

Background

OSHPD is currently developing its Automated Licensing Information and Report Tracking System (ALIRTS) to allow web-based annual utilization reporting by hospitals, long-term care Facilities, primary care and specialty care clinics, home health agencies, and hospices. Primary Care Clinics began using ALIRTS to submit their Annual Utilization Reports in September 2002. Specialty Care Clinics are scheduled to submit their 2002 Annual Utilization Reports using ALIRTS in summer 2003.

The development of ALIRTS prompted OSHPD to review the existing Annual Utilization Report for Specialty Care Clinics to make sure the reported data are still useful and needed. Below are the minimum system requirements to use ALIRTS and a summary of the reporting changes:

Minimum Computer System Requirements:

To use ALIRTRS, you must have a PC system that meets the following minimum requirements:

- CPU – 133 MHz
- RAM – 64 MB
- Modem – 28.8 KB
- Internet Browser – Internet Explorer 5.0 or higher (IE). Netscape will not work with ALIRTS for reports preparation
- Browser Security – 128-Bit Encryption
- Monitor resolution – 800 x 600 minimum – 1024 x 768 or higher recommended

New and/or Revised Data Items

Section 1 – General Information (formerly Page 1)

- OSHPD will complete information related to the clinic's name, OSHPD Facility number, address and phone number; and contact information related to the report preparer.

- Added administrator and report preparer e-mail addresses, which will be used for OSHPD correspondence and will not be made available to the public.

- Added parent corporation name and address. These data will allow OSHPD to aggregate data by health systems and common ownership.

- The Certification will be sent electronically when the report is submitted.

Section 2 – Clinic Description (new)

- Added this section on type of license (to be completed by OSHPD). Licensee will complete the Licensee Type of Control by selecting a category that best describes the licensee type of control of the clinic.

Section 3 – Patients and Encounters (formerly Page 2)

- Renumbered line numbers for the tables.

Section 4 – Income Statement (expanded formerly Table E on Page 3)

- Added Gross Patient Revenue.
- Added itemized Total Write-Offs and Adjustments.
- Added itemized Other Operating Revenue.
- Added itemized Operating Expenses.

Section 5 – Major Capital Expenditures (formerly Page 3)

- Separated the Financial Data (as Section 4 – Income Statement).

Eliminated Data Items

- We eliminated the collection of data on the facility if it was delincensed (closed), went into suspense, newly opened or changed licensee/ownership during the calendar year.